



MAPUNGUBWE ARCHIVE RESEARCHER REGISTRATION FORM

BONA FIDE RESEARCHER DETAILS:

Surname:
First name:
UP Personnel no. UP Student no.
External Researcher: ID no..... Passport no.
Affiliation/Institution:
E-Mail:
Contact number:

PURPOSE OF RESEARCH IN THE MAPUNGUBWE ARCHIVE (CHOOSE APPLICABLE OPTION)

- Hons / MA/ PhD thesis/ mini-dissertation/project/assignment
 - University name:.....
 - Degree.....
 - Department/Subject.....
 - Faculty:.....

- Academic publication Non-academic publication Assignment Research project
- Exhibition Media Other Commercial Book Popular article Online

Please provide details on the nature of the request, for what purpose and detail research proposal and indicate if for commercial use (Attach motivation and formal request on a letterhead to demonstrate bone fides):

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Request for access to and permission for use of:

- Historical Documents Historical Photographs Digital Images Maps Ephemera Audio-visual material Digital content Field Reports Libraria Collection

Details of Collection/ Detail of requested material:

Contents required from specific collection: Attach more information or list if available.

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Proposed dates for access: to

Proposed date for requested material:.....

PRINT NAME: _____

SIGNATURE: _____ DATE: _____

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- Intellectual Property (IP) Policy
- IP Compliance Regulation
- Research Compliance Regulation
- Guidelines on Research
- Guidelines on research Contracts and Consulting
- Policy on Electronic Theses and Dissertation

OFFICE USE:

..... Designated Signatory: UP Museum Archive Appointment Date Time Confirmed
Campus Access	YES / NO	
Approved <input type="checkbox"/>	Not Approved <input type="checkbox"/> Outstanding Documentation

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4. All personal belongings e.g. bags/backpacks, umbrellas etc. are to be placed on the floor below the desk.
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6. Make use of the dedicated researcher table for work purposes and do not place any archival material the floor. A plug point is available for laptops.
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8. Please refrain from making any notes or marks on the archive records. To mitigate the risk of inkblots or marks on records, pencils and no pens should be used for note taking.
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